VICTOR URBAN RENEWAL AGENCY (VURA)
& DEVELOPMENT IMPACT FEE ADVISORY COMMITTEE (DIFAC)

MEETING MINUTES

Type of Meeting: Special Joint Meeting

Date: Monday, June 22, 2026

Time: 9:30 AM

Location: Victor City Hall, 138 N. Main Street, Suite 201, and Zoom

1. Opening

Call to Order: Meeting called to order at 9:38 AM by Chair Ian Everard.

Roll Call:

- Commissioners Present: Chair Everard, Vice Chair Grove, Commissioners Albert and Blair
- Commissioners Absent: Commissioners Kaufman and Rains

Quorum: ☑ Established ☐ Not Established.

Certification of Posting: Confirmed posted on June 18, 2026, by Troy Butzlaff.

Conflict of Interest: Declarations made per Idaho Code §74-404:
None

2. Consent Calendar

All items are enacted by one motion unless removed for discussion.

Items Included:

- Approval of May 4, 2026, Joint Meeting Minutes of the VURA and DIFAC
- Review and Approval of Monthly Disbursements (May)
- Review and Approval of Monthly Financials (March 2026, April 2026)

Discussion/Items Removed:
None

Motion: Grove **Second:** Blair **Result:** ☑ Passed ☐ Failed

3. VURA and DIFAC New Business (Action Items)

Item A: Discussion and Consideration to Amend the City's FY 26-27 Capital Improvement Plan to Include the Victor Rock Park at Sherman Park.

Discussion: The DIFAC heard a proposal to use $150,000 from development impact fees for a rock boulder park. The total project cost is estimated at $400,000 of which $100,000 in private funds had already been committed.

Action Taken: ☑ Recommended amending FY 2026-27 Capital Improvement Plan to include the project and allocate $150,000 in available Developer Impact Fees.

A motion was made to recommend the project to the City Council.

Motion: Everard **Second:** Albert **Result:** Passed

Item B: Adopt a Planter Pilot Program for Downtown Victor.

Discussion: The discussion focused on finding 7-8 businesses willing to adopt and maintain a planter box through October 15th.

Action Taken: ☑ Approved the Adopt-a-Planter Pilot Program and directed Executive Director to post notice and distribute applications.

A motion was made to proceed with the placement of 8 planter boxes in the downtown area.

Motion: Everard **Second:** Blair **Result:** Passed

4. Reports & Updates

Executive Director Report:

- Mr. Butzlaff discussed several significant public records that had been made of the Agency.

Joint Working Group Meeting Update:

- A brief update on the last Joint Working Group meeting was provided.

Commissioner Updates / Future Agenda Requests:

Mr. Butzlaff reminded the Commission that there would be no meeting in July.

5. Adjournment

Tentative Future Agenda: No July meeting in observance of the Fourth of July holiday. Next meeting will be August 3, 2026.

Motion to Adjourn: Blair **Second:** Grove

Meeting Adjourned at: 10:35 AM AM/PM.

Minutes Prepared By (Executive Director)
Date: 8/3/26

Approved By (Chairman)
Date: 8/3/2026