CITY OF VICTOR
OFFICE OF THE MAYOR

P.O. Box 122. 138 N Main St., Suite 201, Victor 83455 208.787.2940

MEMORANDUM

TO: Mayor August Christensen and Driggs City Council

FROM: Mayor Sue Muncaster, City of Victor

DATE: September 30, 2026

SUBJECT: Request for Joint Technical Factual Baseline - Current Capacity Report Through New Plant Commissioning

PURPOSE:

Victor formally requests that both cities direct their engineers, Public Works Directors, and City Administrators to work together immediately on a concise joint factual baseline report focused on current conditions and the period from now through commissioning of the new Driggs wastewater treatment plant.

REQUESTED SCOPE:

Current capacity and operating conditions of the treatment plant, South Lift Station, force mains/trunk line, and other shared conveyance infrastructure, including current/peak flows and known constraints.

Comparable development-pipeline data from both cities, using an agreed metric (ERUs or the equivalent metric used by Driggs), including approved, committed, under-construction, and other reasonably foreseeable connections.

The level of additional flow or development that would trigger interim upgrades before the new plant is online, including the affected asset, likely timing, and any operational limits.

Near-term infrastructure needs and planning-level costs, updated where practical for current construction pricing and inflation, together with a list of assumptions, missing information, and any material differences between the engineering teams.

DELIVERABLE:

A short joint report or table that both engineering teams can stand behind as the best current factual baseline for council. It should clearly identify current capacity, committed demand, near-term risks, upgrade triggers, preliminary costs, and information gaps.

CITY OF VICTOR
OFFICE OF THE MAYOR

P.O. Box 122. 138 N Main St., Suite 201, Victor 83455 208.787.2940

Understanding technical and financial details of the new shared plant are uncertain at this time, the intent is that this work will serve as a baseline and template for future deliverables related to the new plant as well as10-year and 20-year planning horizons.

EXAMPLE:

Proposed Engineering, Capacity, and Financial Work Plan

GUARDRAIL:

This is fact-finding and organizing information in one concise report, not negotiation. Staff and engineers are not being asked to resolve governance, liability, historic claims, cost allocation, or disputed interpretations of the 2011 Agreement. Those issues remain with the councils and facilitator.

REQUESTED ACTION:

Please confirm Driggs' agreement to this approach and identify the appropriate engineering, Public Works, and administrative leads. I suggest the teams meet as soon as practical and jointly establish a completion date for the initial baseline before the first substantive facilitated session.

Respectfully,

Sue Muncaster

Sue Muncaster

Mayor, City of Victor