City of Tetonia
Tetonia City Council
Regular Meeting Minutes
May 12th, 2026 @ 7PM

OPEN MEETING

- Call to order by Mayor Schindler at 7:00 pm.
- Pledge of Allegiance led by Mayor Schindler

Roll Call by City Clerk – In attendance, Councilmembers: Mandy Rasmussen, Aaron Hansen, Kody Hill, and Mayor Brent Schindler. Blaine Ball is absent. Also in attendance: City Attorney Bart Birch.

PUBLIC COMMENT:

No public present asked to comment.

PUBLIC HEARING:

- **Food Truck, Code Amendment**

Ashley reviewed her Staff Memo detailing the history of the review process regarding this particular code amendment application.

Mayor Schindler opened the public hearing. No public present asked to comment. Public hearing was closed.

ACTION ITEMS

Code Amendment Application-Food Truck Ordinance, Ortiz - Action
Ashley asked the Council to consider 3 main questions.
1. Are Food trucks supported year-round?
2. If so, should they be permitted with the attached Standards?
3. Should Food Trucks Courts be subject to a Conditional Use Permit?

CUP vs. Design review was again clarified.

Comments were made about being content with the work and amount of detail that was put in to make the proposed amendment be a good compromise for both the applicant and the city.

Hill moves to approve the code text amendment by Ordinance to add the definitions for a "Food Truck" and "Food Truck Court" as written in the Staff Report. And to further approve an update to the Land Use Table to include a category for "Food Truck Courts" subject to additional standards and CUP, which are outlined in the attached Exhibit in the zones indicated in the Report. This approval is based on the finding that the amendment distinguishes temporary and permanent mobile food uses, directs long-

term businesses to appropriate locations, and supports orderly infrastructure-compatible development consistent with the Comprehensive Plan and Title 9 with the additional Standards added.

Hansen seconds.

By Roll Call vote: Hansen, Hill, Rasmussen. Motion passed unanimously.

Annexation Ordinance 2026-01 – Action

Ashley's staff memo was reviewed. One of the conditions of this proposed annexation is to remove and consolidate the extra driveway on the Reece property, which has not been done. Council tabled approval until that condition can be met and the driveway can be removed.

DEQ Funding, Water System-Action

Rick Miller from ALTURA updated the City Council that the City of Tetonia has ranked high enough for a 1.2-million-dollar loan towards drinking water system upgrades per the previously submitted DEQ letter of interest.

Rick suggested that the City could use USDA funds to help match the project funding which could potentially be 2.5% for 30 years.

City could still apply for BLOCK Grant funding up to $650K even though the park BLOCK grant is currently being made to help decrease the loan amount needed

The steps of this process would be to first decide if this project is still a priority and if the City would apply for block grant loan and/or would need to have a bond election or explore the judicial confirmation process.

More information will be presented and discussed at the June 2026 meeting.

No motion is needed at this time.

Architect Drawing Review for City Projects- Action

Mayor Schindler spoke regarding the size of the current City building and that the small building poses issues for when more than one person needs to be in the office working, on the phone or having a private conversation.

Jason Letham was asked to detail out the steps to what it would look like to expand the current City building to include some office spaces and to enlarge the meeting room. The proposal is estimated to have a full set of drawings with plans estimates around $14k-$18k.

Discussion continued around whether it was worth starting a building addition process now or saving money to put towards a brand-new building in the future. If the current building is expanded, it would probably end up being a public works building.

A rough estimate of floor plans and elevations could be drafted as a first step at $7k-$9k and then plans could be brought to council for further discussion and budgeting.

Hill moves to approve architect drawings not to exceed $8k for conceptual floor plans and elevations. Rasmussen seconds. Hansen opposed. Motion approved 2 to 1.

Teton Valley Parks and Recreation, Joint Powers Agreement - Action

Representatives from Teton County Parks and Recreation, Sarah Warhol and Kate Bradbury, reviewed the proposed Joint Powers Agreement (JPA) that has been a work in progress over the last few months. They stated that going forward, Tetonia can add an exhibit to the JPA to show particular projects for each property. Projects would be listed as "shared" projects.

One council member will need to be the representative as well as one from the public (greater Tetonia area).

Mayor Schindler stated that Tetonia could start with small projects for now.

Hill stated that he is hesitant in asking the TV Parks and Rec to be involved in how Tetonia properties are run and does not want to become reliant on funding from the TVPR to sustain any particular projects.

Next steps would be to delegate a council representative as well as a public representative.

Hansen moves to approve the JPA as presented for Fiscal Year 2026. Rasmussen seconds. Hill opposed. Motion passed 2 to 1.

TREC Funding Request- Action

Teton Regional Economic Coalition (TREC) has asked Tetonia for funding of $2400 to help supplement their annual budget. Mayor Schindler spoke to what the TREC group does for Teton County and that Teton County has recently pulled the group's funding support.

Mayor Schindler suggested revisiting this request at the next budget meeting.

CONSENT AGENDA

- April Claims-

  Hill moves to approve the claims as presented with the addition of 2 invoices including Natalie Kaufman for $69.50 as well as the Altura invoice for $2500.00. Hansen seconds. Motion approved.

- April Minutes-
  - Hansen moves to approve the April minutes as presented with clerical edits. Rasmussen seconds. Motion passed.

- Past due accounts were reviewed by the Mayor and the Council. Notice letters will be sent to the accounts that were flagged as past due.

- Staff reports were presented and reviewed.

ENFORCEMENTS, COMPLIANCE UPDATES
No updates were made at this time.

DISSCUSION

Part Time Help, Clerical and Seasonal
Mayor Schindler spoke about how the work load that City Clerk has had the last couple of years is not sustainable and that he feels that it is time to add a part time clerical position. Discussion was made of starting the process of hiring a part time office assistant.

Know Be4 Training
Reminders were given to do the trainings as they are assigned.

SCADA System Update
Mayor recapped that our current SCADA system was never fully connected. Daily, visual reads are logged because the option to read from the SCADA software is not available.

System estimates will be brought to the next budget meeting.

June Council Meeting, Time Adjustment
The June City Council meeting falls on the night before the annual AIC conference in Boise and staff will need to travel that evening to Boise.

Alternative meeting dates were reviewed.

Mayors Updates-

- New, Water District invoice should be coming totaling around $250.00.

EXECUTIVE SESSION
Hansen moves to go into Executive Session per ICC74-206 to discuss personnel. Hill seconds. Motion approved.

By roll call vote: Rasmussen- Yes, Hill-Yes, Hansen- Yes.
Executive session begins at 9:29 pm.

Executive session to discuss personnel and potential litigation ends.

ADJOURN MEETING
Hansen moves to adjourn the meeting. Hill seconds. Motion passed.

Meeting adjourned at 9:45 pm.

_____ Attest: _____

Brent Schindler, Mayor Jacquelyn M Beard, City Clerk